

Minutes of the
Burke County Public Library
Board of Trustees Meeting
January 25, 2005, 4:00 PM
Morganton Public Library

Trustees present: Wesley Abele, Linda Chester, Sterling Collett, Margaret Edwards, Lyvonne Ellison, Dottie Ervin, Pam Hildebran, Nell Hildebrand, William Robertson and John Rostan.

Trustees absent: Vickie Oxentine and Steve Settlemeyer.

Staff present: Becky Stragand, Ank van der Kuil and Jim Wilson.

Chairman Robertson called the meeting to order at 4:05 PM and welcomed new member County Commissioner Wesley Abele to the Board.

Minutes: The minutes were read. Pam Hildebran requested a minor change. Remove the comma after “cardholders” and insert the word “and” in the last sentence in the “Miscellaneous” paragraph on page 2.. A motion to approve the minutes with correction was made by Dottie Ervin seconded by Pam Hildebran and approved by the Board.

Trustee appointments: Chairman Robertson reported that the Executive Committee of the Board had approved recommending for reappointment the three Board members whose terms expired on 12/31/2004. Those members are: William Robertson, John Rostan , and Linda Chester. If approved they will serve an additional 3 year term. The Commissioners will consider this at their meeting on February 15.

Election of Officers:

Chairman Robertson opened the floor for nominations for officers for the Board of Trustees for 2005. After some discussion a motion was made to nominate the following members to serve as officers for 2005:

William Robertson as Board Chairman, John Rostan as Vice-Chairman, Sterling Collett as Treasurer, and Linda Chester as Secretary.

The motion was seconded and the Board voted to elect the nominees as officers for 2005.

Chairman Robertson noted the ability of three of the officers to serve out their new term would be contingent on their being reappointed by the County Commissioners.

Foundation update: Becky Stragand reported that the Foundation’s year end fund drive has brought in \$20,000 and that final plans are being made for the Book Ball on February 19th, 2005.

Library closure: Jim Wilson presented a request from the Library Foundation asking that the Morganton Public Library be closed for the Book Ball on February 18 and 19. A motion to approve the closure pending County approval was made by Pam Hildebran, seconded by Lyvonne Ellison and approved by the Board.

Budget report: Jim Wilson presented the Library's budget report for November 2004 and the approved budget revisions.

Staffing update: Jim Wilson informed the Trustees that he has received Nancy Daniel's resignation. She will work through the end of January. She has accepted a position at WPCC. The vacancy for the Youth Services Librarian has been advertised internally and externally through the County. Applications for the vacant Library Program Specialist position in Valdese have been received and interviews will begin in the next couple of weeks.

Automation update: Jim Wilson reported that the staff will be very busy in the coming four to five months. Staff training on the new system will begin in February and Horizon will "go live" on April 27, 2005.

Building update: Jim Wilson reported that the front lobby lights at the Morganton Public Library have been repaired. The outside security light at Valdese has been replaced with a new fixture with a longer lasting halogen bulb.

Trustee Dottie Ervin remarked that both the NC Room and the front hall have been uncomfortably cold and asked if temperatures could not be raised. Some discussion followed and Jim Wilson stated he would raise the temperature a little in these areas.

E-rate: Jim Wilson reported that we have received the \$10,000 reimbursement for last year and that he will submit the forms for 2005-2006 in mid-February.

Audit update: Jim Wilson reported the auditor from Weir, Smith, and Jones has received the information she requested from former library director, Steve Farlow, to complete the audit of BCPL, Inc. for 2003-2004.

Planning grant: Becky Stragand and Jim Wilson reported that the library staff met with planning consultant, Robert Burgin, to discuss the service responses selected by the Community Planning Committee. The staff agreed with the five service responses offered by community members and added an additional one concerning Information Literacy. The staff's response will be discussed in the next Community meeting on January 26, 2005.

Director's Update: Chairman Robertson announced that the search for a new director has been completed. Tresia Dodson, Director of the Winfield Public Library in Winfield, Kansas has accepted an offer to become the Director of the Burke County Public Library. Judith Catron, Director of Human Resources for Burke County, received her acceptance of the offer on January 24th, 2005. It has not been determined when Ms. Dodson will start her employment here.

A motion to adjourn was made by John Rostan and the meeting adjourned at 5:15 PM.

Respectfully submitted:
Linda Chester/avdk