

Burke County Public Library
Departmental Trustees Meeting
May 23, 2006 4:00 PM
Morganton Library

Trustees Present: Wesley Abele, Linda Chester, Sterling Collett, Lyvonne Ellison,
Dorothy Ervin, Pamela Hildebran, Nell Hildebrand, Vickie Oxentine,
William Robertson, John Rostan, Mary Ellen Wiese

Trustees Absent: Steve Settlemeyer

Staff Present: Ank van der Kuil, Jim Wilson

Vice-Chair John Rostan presiding as Chairman Robertson is delayed.

John Rostan called the meeting to order at 4:00PM

Approval of Minutes: The minutes of April 25, 2006 were approved on a motion by Dottie Ervin and a second from Nell Hildebrand.

Correspondence/communications: None

Financial Report: Interim Director, Jim Wilson presented the Burke County Financial Report for April 2006. He reported that 88% of revenue has been received and 82% expended.

Budget Proposal: Jim Wilson presented the FY 2006-2007 Budget Proposal. The library has asked the County for an additional 8.3% increase over last year. No increase has been asked from the City of Morganton and Valdese as they are contributing their required percentage of support. Wilson reported that the library again has requested an additional position of Technology Coordinator. Mary Ellen Wiese inquired if the 6% increase in the salary line item would be sufficient for that position. Jim Wilson reported that he is in the progress of familiarizing himself with the budget but will report back.

Sterling Collett asked if this budget is based on the current hours the library is open. Wilson replied that we first must hire more staff to be open more hours. A discussion followed. The Board requested Jim Wilson point out to the commissioners the two main concerns of the Library Board: staffing and book budget.

State Aid Funds Increase: Jim Wilson reported that the North Carolina General Assembly currently has a bill in the House to approve additional funding for public libraries. If this bill is approved Burke County would get an additional state aid of \$37,414 annually. He urged the Trustees to contact their representatives to vote their support for the bill.

Staffing Update: Wilson reported that the library currently is interviewing candidates for the position of a Librarian. One interview has been completed, four more are scheduled. 40 applications have been received for the part-time position in Valdese of Library Assistant.

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Building Repairs: Wilson reported that the trees have been removed at the Morganton Library. He presented a schedule of received quotes from three different contractors for the building repairs that are scheduled to start after the Summer Reading Program is over. Vickie Oxentine reported that the town of Valdese had a grant available for façade improvements. She requested and received \$2500 for improvements to the Valdese Public Library's façade. The trustees thanked Vickie Oxentine for her efforts on behalf of the Library.

Staff SWOT Analysis: Jim Wilson shared the results of the staff SWOT analysis. A short discussion followed on the library's strengths, weaknesses, opportunities, and threats.

William Robertson resumed as Chairman at 4:45PM

Committee Reports: None

Unfinished Business: Dottie Ervin inquired what the status is on the approved change of fines and fees for the library. Wilson explained that the changes will go into effect with the start of the new budget year on July 1, 2006 if the commissioners approve the changes.

New Business: None

A motion to adjourn was made by Dottie Ervin. The meeting adjourned at 4:45 PM

Respectfully submitted:
Linda Chester/avdk