

Burke County Public Library
Departmental Trustees Meeting
November 28, 2006 at 4:00pm
Morganton Public Library

Trustees Present: Wesley Abele, Linda Chester, Lyvonne Ellison, Dorothy Ervin, Pam Hildebran, Nell Hildebrand, Vickie Oxentine, William Robertson, Mary Ellen Wiese
Trustees Absent: Sterling Collett, John Rostan, Steve Settlemeyer
Staff Present: Ank van der Kuil, Jim Wilson

William Robertson, Chairman, called the meeting to order at 4:00pm.

Approval of Minutes: The minutes were read. A request was made to correct a typing mistake in the word “additional” in the last sentence under Staffing Update. Lyvonne Ellison made the motion to approve the minutes with this correction. A second came from Mary Ellen Wiese. The minutes of the October 24, 2006 meeting were approved.

Correspondence and Communications: Chairman Robertson reported he received a letter from trustee Sterling Collett regretfully announcing his resignation from the Board of Trustees. Chairman Robertson remarked that as new officers will be elected in January trustees should try to think of possible new board members to nominate.

Financial Report: Jim Wilson presented the financial report for October. He reported that most of the county book budget has been spent and that any further materials expenditures would have to come from Foundation money. The Gates Grant money has been spent and will be reflected in next month’s financial report.

Staffing Update: Wilson reported a new Youth Services Librarian has been hired. Her name is Trina Rushing and she will start work December 4 at the Morganton Public Library. He had no further update on the Library Director’s position.

Building Repairs: Wilson noted that most of the new lights have been installed at the Morganton Public Library. The Adult Fiction section and some hallway lights still need to be done. The painters are finished with exterior and interior painting.

Due to lack of parking, it has been suggested that the library construct a sidewalk from the old city hall parking lot to the main library sidewalk to facilitate additional parking. Wilson showed pictures of the side of the library where the Huffman Garden is located and outlined the proposed

path of the new sidewalk. Some of the shrubbery near the Huffman Garden would have to be trimmed or removed to allow for the sidewalk. Wilson said Keith Farris from county maintenance will get estimates on the sidewalk. Farris thinks it should be no more than \$5000-\$7000. Wilson noted that repairs to Valdese Public Library still need to be completed first.

General Library
Update:

Wilson reported the combined attendance of young adult and adult programs has increased 41% from last year and children's attendance was up an astounding 168% from last year. He commended the staff for their efforts in doing this despite being short of personnel.

He also noted that all of the e-rate funds for 2004-2005 have come in and been deposited with the county. He is working on e-rate forms for 2007-2008.

Wilson mentioned that the Morganton Public Library has recently hosted two State Library workshops.

Finally, he stated that the Giving Trees are up in all library locations. This year the library purchased some of the items so people could actually see what they were donating.

Committee Reports: None.

Unfinished Business: Wilson presented the trustees with the proposed changes to the bylaws. A motion to approve the changes was made by Dottie Ervin, seconded by Pam Hildebran, and approved unanimously by the board.

In closing, Chairman Robertson asked the board of trustees think about the role and function of the board now that the library is a county department and the board is now advisory rather than a full governing board. He also asked trustees to consider their relationship with the Library Foundation of Burke County and the county commissioners.

Wesley Abele suggested the library board should have a joint meeting each year with the Library Foundation.

New Business: None.

A motion to adjourn was made by Dottie Ervin. The meeting adjourned at 4:45pm.

Next meeting will be on Tuesday, January 23 at 4:00pm at the Valdese Public Library.

Respectfully submitted:
Linda Chester/avdk

