

Burke County Public Library
Departmental Trustees Meeting
January 23, 2007 at 4:00pm
Valdese Public Library

Trustees Present: Linda Chester, Lyvonne Ellison, Dorothy Ervin, Pam Hildebran, Nell Hildebrand, Vickie Oxentine, William Robertson, John Rostan, Becky Stragand, Mary Ellen Wiese
Trustees Absent: Wesley Abele, Steve Settlemeyer
Staff Present: Ank van der Kuil, Jim Wilson

William Robertson, Chairman, called the meeting to order at 4:00pm.

Board Nominations: Dottie Ervin commented about the procedure of electing officers and the need to have a nominating committee. Discussion followed and Chairman Robertson appointed Dottie Ervin, Linda Chester, and Mary Ellen Wiese to a nominating committee with Dottie Ervin as chair.

Pam Hildebran made a motion to declare the March meeting as the annual organizational meeting at which time officers would be elected. The motion was seconded by Nell Hildebrand and approved by the board.

Chairman Robertson empowered board members to continue in their current roles until new officers are elected in March.

It was suggested to amend the bylaws at the March meeting to establish a nominating committee each year in November so new officers can be elected at the annual organizational meeting in January.

Approval of Minutes: The minutes were read. It was noted that Chairman Robertson's name appeared twice in the list of members present. A motion to approve the minutes with this correction was made by Lyvonne Ellison, seconded by Vickie Oxentine, and approved by the board.

Correspondence and Communications: None

Financial Report: Interim Library Director, Jim Wilson, presented the financial report for November and December. He said he would talk to the county manager about allowing some of the \$50,000 in unspent salary money to be used for additional building repairs.

Linda Chester made a motion approving this request for more money for

building repairs. The motion was seconded by Dottie Ervin and approved by the board.

Staffing Update: Jim Wilson was happy to report that our new Youth Services Librarian, Trina Rushing, is doing well in her new position. She is expected to be out on maternity leave soon.

Building Repairs: The lights in the adult fiction area as well as the chandeliers in the front hall are expected to be replaced/repared soon. A quote for repairing the copper gutters at the Morganton Public Library is being obtained. This will involve inserting a heavy white vinyl lining into the existing gutters.

General Library Update: Jim Wilson informed the trustees about the article in the Charlotte Observer about our library programs.

He also reminded trustees of the Friends' Annual Author's Luncheon on February 15 at noon at the Community House. Tickets are \$12.00. The county manager approved the libraries being closed from 11am to 2pm so staff could attend the event.

Wilson announced the local quiz bowl would take place on Monday, February 5, at the Old Rock School in Valdese. This will be the last quiz bowl as the State Library concluded there is not enough interest to continue further sponsorship of the event.

Wilson mentioned that Picture Burke now has a link on the library's website. Thanks to Ben Mittag, our Information Services Librarian, for helping get this done for Picture Burke.

Wilson also reported the Giving Trees brought in more than \$1,600 in donations to buy new materials.

FY 2007-2008 Budget: Jim Wilson presented a proposed three year funding plan that would increase local per capita support from the current \$8.71 (FY 06/07) to the statewide per capita average of \$18.07 for FY 05/06. He noted the plan was developed at the behest of the Library Foundation. The Foundation plans to meet with local funding authorities and present the plan.

Sterling Collett, Vice Chairman of The Library Foundation of Burke County, reported the Foundation has provided more than \$240,000 of support to the library over the last four years for basic expenses. He said this was not the role envisioned by the Foundation and that they could not continue to do this.

He asked the library board to endorse the proposed funding plan. A

motion to support the proposed three year funding plan as presented was made by Dottie Ervin, seconded by Becky Stragand, and approved by the board.

Chairman Robertson appointed a Library Support Committee to help advocate for increased library funding and support. The committee consists of: Lyvonne Ellison (Chair), Pam Hildebran, Mary Ellen Wiese, and Becky Stragand.

Committee Reports: None.

Unfinished Business: Dottie Ervin inquired if there had been any progress in hiring a new director for the library. Jim Wilson has been serving as interim director for eight months. A discussion followed. Chairman Robertson indicated he felt the hiring process for a director would begin soon.

New Business: Jim Wilson reported that each library location now has a notary public on staff. He asked the board to approve the following fee schedule for notary services:

For acknowledgements, jurats, verifications or proofs -- \$5.00 per principal signature.

For oaths or affirmations without a signature -- \$5.00 per person.

These are the maximum fees allowed by North Carolina law.

A motion to approve the schedule of notary fees was made by Linda Chester, seconded by Dottie Ervin, and approved by the board.

A motion to adjourn was made by Nell Hildebrand. The meeting adjourned at 5:15pm.

Next meeting will be on Tuesday, March 27, at 4:00pm at the C.B. Hildebrand Public Library.

Respectfully submitted:
Linda Chester/avdk