

Burke County Public Library
Departmental Trustees Meeting
May 22, 2007 at 4:00pm
Morganton Public Library

Trustees Present: Wesley Abele, Linda Chester, Dorothy Ervin, Pam Hildebran, Nell Hildebrand, Vickie Oxentine, William Robertson, Becky Stragand, Mary Ellen Wiese
Trustees Absent: Lyvonne Ellison, Steve Settlemeyer
Staff Present: Ank van der Kuil, Jim Wilson

Mary Ellen Wiese, Chairperson, called the meeting to order at 4:05pm.

Approval of Minutes: Mary Ellen Wiese asked the board to review the March Minutes. Motion to accept from William Robertson, seconded by Vickie Oxentine, and approved by a voice vote.

Correspondence and Communications: None

Financial Report: Interim Library Director Jim Wilson reported that we're in good shape. The Drexel contribution hasn't been received because the Town never received a request for FY 06/07. The town has agreed to give \$1,000 for the current year. We are in the Town's budget for FY 07/08 at \$2,000. The Town of Hildebran is favorable, and Jim will send a larger request for next year than the \$1,500 requested for FY 07/08.

Staffing Update: Jim Wilson reported that the Director's position was advertised internally; he applied, and they should have an interview soon. Mary Ellen received an e-mail message to the effect that County is trying to expedite the process. William asked why the position was limited to internal advertisement; Jim explained that it's acceptable, unless the County wants to "broaden the pool" of applicants.

Building Repairs: Jim Wilson reported on the new flagpole and new sidewalk; also, the Huffman Garden project is underway, including three holly trees being taken down. He asked that trustees look around the building before the July meeting. Regarding safety issues, he said that Keith had suggested pruning shrubbery and wants to get quotes and estimates for both Valdese and C.B. Hildebrand repairs. Mary Ellen asked about excess salary money, but Jim said it cannot be used for repairs.

General Library Update: Jim Wilson reported on the following activities: (a) Ancestors in Attic has been completed; (b) a concert at Grace Ridge is scheduled on June 4th; (c) the movie series (2nd Tuesday of each month) is going well; (d)

the library card project at East Burke High School is being used to encourage students to use public libraries (including access to *NC Live*, which isn't available to schools). Mary Ellen and Linda Chester discussed limited after-school availability of schools' libraries (because of hours and staffing issues); (e) Jim reported on lots of tour groups from schools; (f) the Book Ball netted \$20,000+.

Summer Reading
Program Update:

Ank van der Kuil reported on adults' program--Friends of the Library prepared the poster for *Kick Back and Read @ Your Library*--very similar to previous years, including \$25 gift certificates to The Muses for 20 participants (donated by The Library Foundation). Jim noted that the SRP will expand from four to six weeks, but will not meet the week of July 4th. Alicia Lorenzo-Scott reported on the young adults' program, with its *CSI: Crime, Suspense, Intrigue @Your Library* theme. Big prizes will be an iPod and \$100 cash. Trina Rushing and Betty Riley reported on plans for *Get a Clue @ Your Library*, the children's program to be held at the Morganton, Valdese, and C.B. Hildebrand Public Libraries with books and t-shirts as prizes.

Library Support
Committee:

Jim Wilson reported that 50 brochures were distributed at the County Commissioners' meeting, and good patron attendance got commissioners' attention. He referred to letter to the editor of the *News Herald* from the Friends of the Library's Anna Wilson, saying more such letters, spread out over next few weeks, would be helpful. We should let Ank know of plans to write so she might organize "distribution." Jim and Mary Ellen discussed State Legislature and bills in both House and Senate. We need to inform legislators that they need to support "tutoring program" (tutor.com), which received no money, but if made available, could benefit students across state.

Unfinished Business: None.

New Business:

Consideration of Bylaws Amendment. Bylaws must be consistent with ordinance. In Part I. Membership, refer to change in "at-large"—clearer without parenthetical designations. In Part II. Duties, note shift from governing to advisory board. In Part V., Library Director, library director's supervision has been clarified/changed. In Part VI., Committees, Jim called our attention to the revisions approved by Trustees at our March meeting (identified in red ink in hand-out). Mary Ellen asked for additional questions; none were voiced, so Dottie Ervin made a motion to approve changes and new bylaws, seconded by Becky Stragand, and approved by voice-vote.

Wesley Abele asked about additional ways to advertise library events: as part of publicity for county departments' events, on public access television station, etc. Jim asked about movie theaters' previews, etc.

This topic will be left for another meeting.

Adjournment: Clarification: next meeting will be held on July 24 (rather than 23rd, as listed on agenda), 4 p.m., at the Valdese Public Library, Dottie moved to adjourn at 4:45 p.m.

Next meeting will be on Tuesday, July 24, at 4pm at the Valdese Public Library.

Respectfully submitted: Pam Hildebran