

Burke County Public Library
Departmental Trustees Meeting
January 22, 2008 at 4:00pm
C.B. Hildebrand Public Library

Trustees Present: Bakh Alam, Rose Ann Childres, Nell Hildebrand, Susan Keller, Vickie Oxentine, Mark Rostan, Becky Stragand, Mary Ellen Wiese
Trustees Absent: Wesley Abele, Dottie Ervin, Steve Settlemyer, Ken Whittington
Staff Present: Ank van der Kuil, Jim Wilson

Mary Ellen Wiese called meeting to order at 4:00 p.m.

New trustees present were introduced – Bakh Alam, Rose Ann Childres, and Susan Keller.

Nominating Committee: Per the bylaws, the January meeting is the annual meeting at which officers are elected. Becky Stragand reported the Nominating Committee met and presented the following recommendations for trustees to serve as officers for the coming year:

Chairman – Mary Ellen Wiese
Vice-Chairman – Becky Stragand
Secretary – Susan Keller
Treasurer – Dottie Ervin

A motion to approve the slate of officers as presented was made by Vickie Oxentine, seconded by Nell Hildebrand, and approved unanimously by the board.

Approval of Minutes: The minutes were read. A motion to approve the minutes was made by Becky Stragand, seconded by Vickie Oxentine, and approved by the board with a voice vote.

Correspondence and Communications: None.

Financial Report: Library Director, Jim Wilson, presented the financial reports for November and December. Revenues and expenditures are all on track. Wilson went over a proposed Memorandum of Understanding for Library Funding between Burke County, the City of Morganton, and the Town of Valdese which formalizes the formula used to determine the proportion of local funding and specifies that any unspent funds allocated to the library should go into a fund balance maintained by the county to benefit the library. The MOU will be included as part of the library's FY 08/09 budget.

- Staffing Update: Wilson reported that all the new and vacant positions had been filled. The library presently has 22.5 FTE of staff. Expanded hours will begin at Morganton and Valdese on February 18.
- Building Repairs: Wilson reported that building repairs are on hold until the county can secure the required number of estimates for the various projects. He hopes repairs can begin again in the spring.
- General Library Update: Wilson noted that circulation is up 13% systemwide over the same period last year. Circulation at the Valdese Public Library is up 30% for that time period. Patron registration was up 64% from last year mainly due to the registration projects with several of the schools. Computer use was up 39% as compared to the year before. Wilson mentioned several upcoming library programs including Hmongtopia and the Black History Month Celebration. He said the staff is gearing up for the annual summer reading programs and that the space study grant which was approved by the State Library should begin in February. Lastly, he noted the Morganton Public Library would be closed for the Book Ball on April 25 and 26.
- Policy Update: Wilson discussed the board's bylaws for the benefit of the new trustees.
- Committee Reports: None.
- Unfinished Business: None.
- New Business: None.
- Adjournment: The Trustees adjourned at 5:05 p.m., following a motion by Vickie Oxentine.

Next meeting will be on Tuesday, March 25 at 4pm at the Valdese Public Library

Respectfully submitted: Susan Keller/avdk