

Burke County Public Library
Departmental Trustees Meeting
November 25, 2008
Valdese Public Library

Trustees Present: Bakh Alam, Rose Ann Childres, Susan Keller, Vickie Oxentine, Mark Rostan

Trustees Absent: Wesley Abele, Dottie Ervin, Nell Hildebrand, Steve Settlemyer, Becky Stragand, Ken Whittington, Mary Ellen Wiese

Staff Present: Jim Wilson

In the absence of the chair and vice-chair, Jim Wilson called the meeting to order at 4:00 p.m.

Approval of Minutes: Due to the lack of a quorum, the minutes of the previous meeting could not be approved.

Correspondence and Communications: None

Financial Report: Director Jim Wilson reported that revenues are as expected. The Library's State Aid has been reduced by 5% (about \$3,900), but with a refund from SirsiDynix (\$2,800) and several months of unspent salary money, the 5% has probably already been made up.

Staffing Update: Page Mowery has been hired to fill the Information Services Librarian position. She cannot start full time until May, but she can work part time (20 hours per week) starting in January. The vacant library assistant position (18 hours per week) was divided into two page positions (12 hours a week each). Amanda Hodge will work with the YA/Adult staff, and Margaret Gardner will work in Youth Services. A priority for the 2009-2010 budget will be additional staffing to increase hours at the C.B. Hildebrand Public Library from 22 to 54 hours per week.

Building Repairs: The money raised for refurbishing the benches in the Huffman Garden exceeded what was needed for the repairs, so the extra will be spent on books. The three quotes for repairs to the Valdese Library have been received, but the repair money must be re-appropriated by the county first. Wilson will talk to the county manager about this.

General Library Update: Wilson stated the Library is doing better than last year, and this progress needs to continue. Computer use and circulation are both up significantly especially since the economy has been worsening. The application for the Gates grant has been approved, and that money will go for additional computers at C.B. Hildebrand and Morganton. The

Valdese site was not eligible.

There has been more adult programming at Valdese and Morganton, and it has been well-received.

All libraries will be closed for Thanksgiving and the following Friday. There will be a Christmas break from December 24-27.

The policy update will be postponed until there are more trustees present. Wilson reiterated the need for attendance at meetings.

Committee Reports: None

Unfinished Business: None

New Business: The nominating committee for the new year will be made up of the Executive Board and Bakh Alam. They will get together before the January meeting, when the new officers will be elected.

Dottie Ervin and Becky Stragand will be re-appointed to the board, and a new member will need to be appointed from the town limits of Hildebran.

There will not be a Christmas luncheon for volunteers this year. The luncheon for volunteers will be held in April 2009, during National Volunteer Week

Adjournment: There being no further business, the meeting was adjourned at 4:45 p.m.

The next meeting will be on Tuesday, January 27, at 4pm at the Morganton Public Library

Respectfully submitted: Susan Keller