

Burke County Public Library
Departmental Trustees Meeting
January 25, 2011, 4:00 p.m.
Hildebran Town Hall

Trustees Present: Bakh Alam, Vickie Oxentine, Mark Rostan, John Whisnant, Gail Williamson, and Anna Wilson
Trustees Absent: Rose Ann Childres, Steve Settlemeyer, Mary Ellen Wiese, and Reba Williams
Staff Present: Jim Wilson

Chairman Bakh Alam called the meeting to order at 4:08.

Approval of Minutes: Minutes from previous meeting were approved. Members observed a moment of silence in memory of Trustee Gene Huffman who passed away January 21, 2011.

Financial Report: Director Wilson gave the financial report saying the library's finances were OK. Money from fines and fees were ahead of schedule. State aid money increased from \$146,000 to \$154,000, but that may be subject to reductions from the state. Wilson expressed concern about the costs of utilities especially at the Morganton site and will allocate more funds for that expense in the upcoming budget. The library received and spent a \$20,000 (no match) grant from the State Library of North Carolina to develop a long range plan for 2011 through 2015.

Staffing Update: Adult Program Coordinator, Viranya Filipiak, has left the library. That position has been frozen. The APC duties have been shifted to other staff and no services or hours are expected to be affected.

Building Repairs: The buildings are in reasonable shape. In Morganton, the front steps are still an issue but the heating and air conditioning has been fixed.

General Library Update: Circulation is down 6% and computer usage is down 20% but Wilson stated those numbers have stabilized. He thinks the snow and bad weather may be to blame for some of the decrease. Patron registration is up 20% and the library has 46,000 card holders.

In other business, Wilson reported that Burke County EMS is finishing up improvements to the garages they are using to store equipment. The Library Foundation owns the property and agreed for EMS to use the garages for storage.

The College Foundation program was a success with 40 people attending. The library is applying for a Big Read grant using *Fahrenheit 451*. This community-wide event may start at the end of September to coincide with Banned Books Week. A number of events will be planned through October. The library is partnering with the Library Foundation, WPCC, and the Burke County Public Schools.

C.B. Hildebrand Project has received commitments for \$55,000 of the estimated
Site: \$150,000 need to complete renovations. Wilson said further fundraising
will be necessary over the coming months.

New Business: Wilson presented the final version of the Burke County Public Library
Long Range Plan FY 2011-2015. He said the plan put a lot of emphasis
on programming with better distribution across the sites. He says the
goals and objectives in the plan were designed not to be so dependent on
the budget. Trustees evaluated the document in detail and commended
the staff on an excellent job. Wilson said he was proud of the staff and
their willingness to reach these goals. The trustees voted unanimously to
approve the plan.

Adjournment: The meeting adjourned at 4:50pm.

The next meeting will be held Tuesday, March 22, 2011, at 4 p.m. at the Morganton Public
Library.

Respectfully submitted by Anna Wilson