

Burke County Public Library
Departmental Trustees Meeting
January 31, 2012 at 4:00 p.m.
Hildebran Town Hall

Trustees Present: Johnnie Carswell , Rose Ann Childres, Frances Hildebran, Mark Rostan, Gail Williamson.

Trustees Absent: Bakh Alam, Melanie Mikusa, John Whisnant, Reba Williams, Anna Wilson
Staff Present: Jim Wilson

Library Director Jim Wilson called the meeting to order at 4:04 p.m. noting the lack of a quorum and stated the meeting would be for information only.

Approval of Minutes: Due to lack of a quorum the minutes could not be considered for approval. Rose Ann Childres noted a correction to the November minutes. She should be shown as present.

A. Financial Report: Library director, Jim Wilson, noted that revenues are coming in as expected and that expenses are all projected to stay within the budget.

B. Personnel Report: Wilson stated the library was fully staffed with no vacancies at this time. He did mention the library board has two vacancies – a Valdese position which will be filled by Deborah Ferris upon approval by the county commission and a representative from the City of Morganton. All board slots should be filled by the March meeting.

C. Facilities Report: Wilson said several significant issues at the Morganton site would be include as part of the library's budget proposal for FY 12/13. He said there were no major issues at Valdese or C.B. Hildebrand.

D. General Library Report: Wilson stated that year-to-date circulation was down 6.5% from 115,505 to 108,008. Computer use was down about 12% but has started to stabilize at pre-recession levels. Patron registration was up, he said, by almost 12%. Wilson said more users are checking just not as many items. He attributes much of this to the lack of funds to spend on materials. Wilson said programming is doing well especially since we are in the slow part of the year. Since July 1, the library has had 559 programs with just over 10,000 in attendance.

Wilson noted a \$6,500 donation from the Rostan Family Foundation for books as well as a \$5,000 contribution from the Friends of the Library for books. He mention the Friends' Author's Luncheon upcoming on February 9 at Grace Ridge. He also mentioned the annual Black History Month celebration on February 26.

Wilson said the library will submit an LSTA grant to the State Library to replace the public computers at the Valdese Public Library. The grant is

due in mid-February. Grant awards will be announced in June.

E. Cole House
Report:

Wilson noted the project has secured \$200,000 in support which is roughly half the amount needed to complete both the indoor and outdoor programming areas. Wilson said the Library Foundation will undertake a capital campaign during the first half of 2012 to raise additional funds.

The meeting adjourned at 4:40 p.m.

The next meeting will be held Tuesday, March 27, 2012, at 4 p.m. at the Morganton Public Library.

Respectfully submitted by Jim Wilson