

Burke County Public Library
Departmental Trustees Meeting
September 28, 2021 at 4:00 p.m.
Morganton Public Library

Trustees Present: John Cantrell, Johnnie Carswell, Les Cothren, Browning Rochefort, Roy Sweezy

Trustees Absent: Susan Berley, Jennie Cook, Tiffany Cooper, Wendell Hildebrand

Staff/Guests Present: Jim Wilson, Library Director

Board chair, Les Cothren, called the meeting to order at 4:03 pm. It was noted a quorum was present.

Approval of Minutes: A motion to approve the minutes of the June 22, 2021 meeting as presented was made by Roy Sweezy, seconded by John Cantrell, and approved by the board.

Correspondence: None.

Director's Report

A. Financial Report: Library Director, Jim Wilson, presented the library's financial report for the period ending 08/31/2021. Wilson noted that Fines and Fees revenue is doing better than last year but continues to fall short of projections. He says the Library Foundation may well not receive any programming reimbursement again to make up for the revenue shortfall in Fines and Fees. He noted that library expenses were all ok and that library spending was within budget.

Wilson said that some line items in the library budget have been moved to the county's General Services Department. Those line items include, M&R Buildings and Grounds, Custodial Services, and Utilities. He will continue to show those items in the financial report as they count towards the library's maintenance of effort for state aid.

Wilson mention the only item not included in the approved FY 21/22 budget was the part-time 18 hr./wk. Library Assistant position for resource sharing. He said the library had been asked to try to operate this new service with existing staff and if they found they could not do that to ask for the position during the current fiscal year. Wilson said during the first two months of resource sharing the library was processing over 4,200 items and averaging 16-18 hours per week of staff time. Commissioner Carswell suggested Wilson go ahead and ask board of commissioners to approve this position.

Wilson noted the Friends of Library had to cancel their fall book sale again due to COVID. The Friends have missed four book sales because of the pandemic but have continued their support of the library at normal levels as has the Library Foundation.

Valdese\C.B. Hildebrand – No issues at either site, Wilson said.

Burke County Public Library Statistics – FY 21/22 – July – August

[illegible]

E. Technology Report: Wilson said things continue to go well with NC Cardinal. NC Cardinal will undergo its annual software upgrade in November. Wilson said patrons are really enjoying the resource sharing through NC Cardinal.

Unfinished Business: None.

New Business: None.

The meeting was adjourned at 4:32 pm.

The next meeting will be held Tuesday, December 28, in the meeting room at the Morganton Public Library.

Submitted by Jim Wilson, Library Director